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Subject: Staff Meeting Notes - August 24, 2026
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Attachments: [image001.png](#)

STAFF MEETING NOTES

Mapleton Water District

Date: August 24, 2026

Attendees: Jordan Walker, Matt Ferkey, and Dustin Basurto

Discussion Notes

- Rice Hill work remains on hold while parts are delivered. Parts were expected Thursday, with work likely to begin the following Monday; Ferkey is awaiting confirmation from Dave.
- Recent rain increased intake flow and runoff. Ferkey briefly operated the skid to raise chlorine levels, increased the chlorine setting to approximately 40, and noted that pH appeared somewhat low.
- A fallen dead log was observed below the culvert near the stream-monitoring area. It was light enough to move and did not appear to interfere with intake operations.
- Culvert work (Walker and Sons) at the Jensen property may require isolation of the Hobbs and Jensen services. Staff agreed the work should be handled by closing the nearby valve and both meters, followed by flushing at Jensen and Hobbs after completion.
- The Walnut meter-box/service valve continues to leak, and the replacement valve does not fully close. Ferkey will take the old valve to HD Fowler to identify a suitable replacement; a rubber washer may be used if needed. A compression repair remains an alternative if the fitting cannot be corrected.
- The District will purchase an internal pipe-stopping tool in several sizes. The tool would allow staff to stop flow temporarily and inspect or repair live service lines more safely and efficiently.
- Walker will follow up on delinquent accounts and expects to conduct shutoffs after confirming notices were posted correctly. Water shutoff will not stop continuing sewer charges. Walker will also verify whether a promised payment was received and follow up with customer.
- Lorenzo will be unavailable Tuesday and Wednesday while taking his professional engineering examination. Ferkey will place the sewer system in summer mode at Vanessa's request.
- Meter reading is planned for August 24 or 25. The reading tablet is charged and ready. Staff also noted that the Halvorsen leak noise decreased from roughly 300-330 to about 20 after repairs.
- A road-rated valve box or slip can is needed at the Halvorsen service to protect the valve and existing PVC sleeve from vehicle traffic in the driveway.
- No response has been received regarding the ground-penetrating radar equipment. Walker left a message with Olga's coworker and will follow up again. Rose City information was also still pending.
- The FYE2025 annual audit was delayed because the auditor initially understood that the District needed a review rather than a full audit. Walker is now assembling the requested audit information.
- An insurance-company appraiser will inspect District facilities Thursday. Late notices will be issued Tuesday. Employee interviews are scheduled Tuesday at 10:00 a.m. and after 1:00

p.m.

Action Items

- **Ferkey:** Confirm Rice Hill scheduling with Dave and obtain an appropriate replacement valve from HD Fowler for the Walnut service.
- **Walker:** Purchase a multi-size internal pipe-stopping tool and arrange purchase of a road-rated valve box/slip can for the Halvorsen service.
- **Walker:** Confirm delinquency notices, process applicable shutoffs, check for the promised payment, and follow up with Sammy.
- **Ferkey:** Place the sewer system in summer mode and complete meter reading on August 24 or 25.
- **Walker:** Follow up again with Olga regarding the ground-penetrating radar equipment and monitor for the Rose City response.
- **Walker:** Provide audit information to the auditor, host the insurance appraisal Thursday, issue late notices Tuesday, and coordinate Tuesday's interviews.



Jordan Walker

Office Administrator
Mapleton Water District