

## **MAPLETON WATER DISTRICT**

### **Board of Commissioners Regular Meeting Minutes**

**April 20, 2026 — 5:00 p.m.**

**Mapleton Lions Club Kitchen**

**88151 Riverview Avenue, Mapleton, Oregon**

#### **Call to Order and Roll Call**

Chair West called the regular meeting to order at **5:03 p.m.**

#### **Commissioners Present:**

Vanessa West, Chair

Art Donnelly, Vice Chair

Sharon Kelly, Treasurer

#### **Commissioners Absent:**

Julie Doran-Lee, Commissioner

#### **Staff Present:**

Jordan Walker, Office Administrator

Matt Ferkey, Lead Operator

#### **Guests / Consultants Present:**

Tricia Kent, RCAC

#### **Community Members Present:**

Steve Elliott

Dustin Basurto

ShirleyMarie Raven

Ray Mader

Steve Elliott

The Pledge of Allegiance was recited.

#### **Introduction of Visitors**

Visitors introduced themselves during roll call.

#### **1. Safety Committee Meeting**

Chair West opened the safety meeting at approximately **5:05 p.m.**

The Board discussed seasonal safety issues, including checking fire extinguishers and confirming that additional extinguishers had been obtained for work vehicles. Ferkey stated

that the District needed to work on confined space procedures, including protocols and equipment. Ferkey identified an air tester, blower, and confined space protocols as likely needs.

Chair West asked staff to develop ideas and bring recommendations forward, with the possibility of discussing the issue during employee meetings and presenting recommendations the following month. Elliott stated that the District needed a plan for compliance. Ferkey agreed to work on the issue.

The safety meeting ended at approximately **5:07 p.m.**

## **2. Approval of Agenda**

Vice Chair Donnelly moved to approve the agenda as presented.

**Motion:** Approve the agenda as presented.

**Moved by:** Vice Chair Donnelly

**Second:** Not clearly stated in the transcript

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes

**Result:** Motion passed.

## **3. Consent Agenda**

The agenda listed the following consent agenda items:

### **3.1 Approval of Minutes**

### **3.2 Approval of March Timesheets**

### **3.3 Approval of March Expenditures**

Walker noted a correction to the prior meeting minutes, stating that the draft minutes incorrectly listed Walker as seconding a motion. Vice Chair Donnelly moved to approve the consent agenda, including the minutes as amended, timesheets, and expenditures.

**Motion:** Approve the consent agenda, including the minutes as amended, March timesheets, and March expenditures.

**Moved by:** Vice Chair Donnelly

**Second:** Not clearly stated in the transcript

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes

**Result:** Motion passed.

## **4. Discussion Items**

#### **4.1 Resolution 2026-05 to Transfer Funds from Materials and Services within the General Fund to the Riverview Culvert Project Fund**

Walker explained that the supplemental budget included \$50,000 for the Riverview Culvert project, including \$40,000 to be reimbursed from the state loan and \$10,000 for related system improvements. Walker stated that the \$10,000 was part of the same loan structure but related to system improvements rather than the culvert project itself.

Treasurer Kelly moved to adopt Resolution 2026-05.

**Motion:** Adopt Resolution 2026-05 transferring funds from Materials and Services within the General Fund to the Riverview Culvert Project Fund.

**Moved by:** Treasurer Kelly

**Second:** The commissioner seconding the motion is not clearly identified in the transcript.

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes

**Result:** Motion passed.

#### **4.2 Doran-Lee Resignation**

Walker stated that Commissioner Doran-Lee had notified the Board of her resignation and that the Board needed to accept the resignation and officially declare the position vacant.

Treasurer Kelly moved to approve the item, and Vice Chair Donnelly seconded.

**Motion:** Accept Commissioner Doran-Lee's resignation and declare the position vacant.

**Moved by:** Treasurer Kelly

**Second:** Vice Chair Donnelly

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes

**Result:** Motion passed.

#### **4.3 Consideration of Steve Elliot for Vacant Board Position**

The Board discussed appointing Elliott to a vacant Board position. Walker clarified that the position under consideration was **Position No. 2**, which had previously been held by Nancy, and that the position would be up for election in May 2027. Walker further clarified that this was not the position vacated by Commissioner Doran-Lee.

Vice Chair Donnelly raised concern about whether the proposed appointment related to prior discussions regarding Treasurer Kelly's ability to fulfill Board responsibilities.

Treasurer Kelly stated that she was doing better. Chair West stated that the Board still had vacancies and expressed appreciation for anyone willing to serve. Elliott commented that, based on what he observed, Treasurer Kelly appeared improved and able to continue if

expectations were clear, while also noting that there had been ambiguity regarding responsibilities.

Treasurer Kelly moved to appoint Elliott to vacant Position No. 2. Chair West seconded the motion. Chair West and Treasurer Kelly voted in favor, and Vice Chair Donnelly abstained. Walker stated that the motion failed.

**Motion:** Appoint Elliott to vacant Board Position 2.

**Moved by:** Treasurer Kelly

**Second:** Chair West

**Vote:** Chair West, yes; Treasurer Kelly, yes; Vice Chair Donnelly, abstain

**Result:** Motion failed.

#### **4.4 Civil West Contract for Water Storage Facility Improvements**

Walker stated that the Civil West contract and engineering scope of services had been posted and that the Board was being asked to authorize Chair West to sign both the engineering scope of services and the contract.

Treasurer Kelly moved to authorize Chair West to sign the Civil West agreements. Vice Chair Donnelly seconded.

**Motion:** Authorize Chair West to sign the Civil West contract and engineering scope of services for Water Storage Facility Improvements.

**Moved by:** Treasurer Kelly

**Second:** Vice Chair Donnelly

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes

**Result:** Motion passed.

#### **4.5 IT Service Agreement**

Walker explained that the District's prior IT provider no longer provided the same services and that a former employee, Ben Kaufman, was providing services through a different company. Walker stated that the proposed service would be approximately \$90 per month, based on \$30 per workstation, and that the District did not appear to need a recurring support block because it did not use IT support heavily and did not have a server.

Chair West asked how the proposed cost compared to the prior IT cost. Walker stated that the prior cost was approximately \$200 to \$300 per month. Chair West asked whether email accounts and cameras were included. Walker and Ferkey clarified that the proposed agreement related to IT support and managed services and did not include camera monitoring. Ferkey stated that camera storage appeared to be onsite rather than offsite, which Chair West questioned.

The Board then considered authorization to sign the managed services agreement.

**Motion:** Authorize the IT managed services agreement to be signed.

**Moved by:** Vice Chair Donnelly

**Second:** Treasurer Kelly

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes

**Result:** Motion passed.

#### **4.6 Line Locate Agreement**

Walker explained that the item before the Board was an estimate rather than a final agreement. Walker stated that if the Board approved the estimate, the vendor would provide an agreement reflecting the estimate.

Chair West stated that she had contacted OAWU regarding the legal requirements for line locating and expressed concern about approving an open-ended amount. Ferkey stated that the District's current locating capacity had failed in the past and that inaccurate locates created liability risk and could create problems for commercial utilities and other entities requesting locates.

Vice Chair Donnelly stated that the Board had discussed the issue at the previous meeting and that approving the estimate would not require the vendor to perform every locate. Vice Chair Donnelly stated that the process would begin creating data points and could reduce the need to call outside contractors in the future.

Chair West stated that she was willing to approve review of the estimate but did not want to approve an open-ended amount. Walker stated that a later agreement would include terms and conditions. Treasurer Kelly seconded the motion.

**Motion:** Approve the line locate estimate / authorize acknowledgment of the estimate as the first step toward a later agreement.

**Moved by:** Vice Chair Donnelly

**Second:** Treasurer Kelly

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes

**Result:** Motion passed.

#### **4.7 Employment and Compensation Policies / Legal Counsel**

Walker stated that he had spoken with SDIS assistant counsel regarding compensation policies and that SDIS had referred the District to its attorney. Walker stated that there were related issues involving compensation policies and job descriptions, and that he and Vice Chair Donnelly had reached out to OAWU regarding job descriptions. Walker suggested

that it would be wise for the District to consult with its attorney regarding appropriate direction of Board member and staff time.

Chair West stated that the District should first work with HR Solutions and OAWU, develop a proposal, and then have the attorney review it. Vice Chair Donnelly noted that the Bureau of Labor and Industries sets and enforces employee compensation rules and provides training, and that BOLI and HR Solutions could provide lower-cost support before attorney review. Chair West agreed that the District should use free or low-cost resources first and then obtain legal review to reduce risk.

Walker summarized the direction as proceeding with low- or no-cost resources and then presenting the resulting materials to the attorney for review. The Board agreed to proceed in that manner. No formal action was taken.

Chair West asked to be included in future discussions or meetings on the topic.

#### **4.8 RCAC Rate Study Presentation**

Walker introduced Kent from RCAC and stated that she had been assisting the District with the rate study. Kent presented a rate-setting overview.

Kent explained that RCAC provides no-cost technical assistance and that the rate study relates to the financial capacity of the District. Kent discussed the “true cost of water,” including operating expenses, non-operating expenses, debt service, capital outlays, and reserve contributions. Kent explained the difference between fixed and variable costs and how those costs relate to base rates and usage rates.

Kent described several types of reserves, including debt service reserves, short-lived asset reserves, operating reserves, emergency reserves, and capital improvement reserves. Vice Chair Donnelly asked for clarification on the difference between short-lived asset reserves and operating expenses. Kent explained that short-lived assets are generally assets with a life of 15 years or less that the District should set money aside to replace.

Walker asked whether having recommended reserves would reduce the District’s likelihood of receiving grants or loans. Kent responded that having reserves generally demonstrates fiscal responsibility and does not necessarily make a system less fundable.

Kent discussed the importance of budgeting, multi-year projections, inflation adjustments, asset inventory, and use of budget comparison reports. Kent also stated that rates should be reviewed annually and that incremental adjustments are generally preferable to large rate increases after many years without adjustments.

Chair West noted that she would have to leave and stated that once she left, there would no longer be a quorum. Chair West adjourned the meeting before the full presentation concluded. Kent continued the presentation informally after adjournment for those who remained.

#### **4.9 Sewer Customer Policies**

This item was listed on the agenda but was not discussed before adjournment.

#### **4.10 Bridge Street Light Outages**

This item was listed on the agenda but was not discussed before adjournment.

#### **4.11 Risk Management**

The agenda listed the following subitems:

##### **4.11.1 Job Descriptions**

##### **4.11.2 On-call Compensation**

##### **4.11.3 Meeting Rules**

Chair West and Walker indicated that these issues overlapped with the discussion under Item 4.7, Employment and Compensation Policies / Legal Counsel. The Board did not separately discuss or act on these subitems before adjournment.

#### **4.12 Project Updates**

The agenda listed the following subitems:

##### **4.12.1 EPA Rice Road**

##### **4.12.2 ECWAG Intake Improvements**

##### **4.12.2.1 Coos Bay Rail Line Rights-of-Way**

##### **4.12.3 Wastewater Facilities Plan**

Chair West and Walker indicated that these items could be skipped due to time constraints. The Board did not discuss or act on these items before adjournment.

### **5. Business Reports**

#### **5.1 Treasurer's Report / Financial Statement**

#### **5.2 Billing Report**

#### **5.3 Risk Management Report**

### **5.3.1 Public Meetings Training**

## **6. Committee Reports**

### **6.1 Grant Committee**

### **6.2 Emergency Committee**

### **6.3 Finance Committee**

#### **6.3.1 Audit FY 2024-25**

#### **6.3.2 FY 2026-27 Budget Process**

### **6.4 Operations Committee**

#### **6.4.1 Operations Manager Report**

##### **6.4.1.1 Staff Meeting Notes**

#### **6.4.2 Water System Update**

#### **6.4.3 Sewer System Update**

### **6.5 Administration Committee**

#### **6.5.1 District Records Project**

#### **6.5.2 Rate Study with RCAC**

These items were listed on the agenda but were not reached before adjournment.

Before adjournment, Walker asked whether Board members were available for a budget meeting one hour before the following week's meeting. No formal action was taken.

## **7. Board Reports**

This item was listed on the agenda but was not reached before adjournment.

## **8. Public Comment**

This item was listed on the agenda but was not reached before adjournment.

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## **9. Future Items**

This item was listed on the agenda but was not reached before adjournment.

## **10. Adjourn**

Chair West adjourned the meeting at **5:47 p.m.**

### **Post-Adjournment Informational Discussion**

After adjournment, Kent continued the RCAC rate-setting presentation for those who remained. Because the meeting had been adjourned and no quorum remained, this portion was informational only and no Board action was taken.

Kent discussed revenue sources, including operating revenue from base rates, usage rates, late fees, and other fees, as well as non-operating revenue. Kent stated that operating revenue should cover the costs of operating the water system and that grants and loans should not be used to fund ordinary operations. Vice Chair Donnelly noted that grants and loans may be treated as non-operating revenue but are often dedicated or represent liabilities.

Kent discussed rate affordability, median household income, and Business Oregon's income data. Vice Chair Donnelly raised concern that the District needs an accurate picture of customer income in order to balance cost recovery with affordability. Kent stated that an income survey is separate from the rate study and may be useful if the District believes Business Oregon's number is substantially inaccurate.

Kent discussed rate structure, including base rates, usage rates, fixed costs, variable costs, customer classes, meter sizes, tiered rates, and whether any water should be included in the base rate. Walker asked whether the rate study could include a tiered-rate scenario. Kent stated that RCAC could develop that scenario and noted that tiered systems can encourage conservation. Walker stated that the issue may be more about equitability than conservation because higher usage may be financially beneficial to the District. Treasurer Kelly expressed concern that many customers are low-income and may not receive income increases during the year, and stated that the District did not want to raise rates on anyone. Kent clarified that RCAC provides tools and calculations, but the Board decides whether to raise rates.

Vice Chair Donnelly stated that the District has one loan that appears certain and several grant packages in progress that could require loan matches. Vice Chair Donnelly stated that these tools would help the District evaluate whether it can accept future funding opportunities. Vice Chair Donnelly also noted that the District had previously passed on a large grant because the Board felt it could not handle the match, while infrastructure needs remain.

There was also post-adjournment discussion regarding grant funding, Board functioning, staff compensation, on-call obligations, and contingency planning. No action was taken.



## **MAPLETON WATER DISTRICT**

### **Board of Commissioners Special Meeting and Work Session Minutes**

**April 28, 2026 — 4:00 p.m.**

**Mapleton Lions Club Kitchen**

**88151 Riverview Avenue, Mapleton, Oregon**

#### **Call to Order and Roll Call**

Chair West called the special meeting and work session to order at **4:00 p.m.**

#### **Commissioners Present:**

Vanessa West, Chair

Art Donnelly, Vice Chair

Sharon Kelly, Treasurer

#### **Staff Present:**

Jordan Walker, Office Administrator

Matt Ferkey, Lead Operator

Cameron Forrette, Assistant Water System Operator

#### **Community Members Present:**

Steve Elliot

Dustin Basurto

Ray Mader

Elliot was appointed to Board Position Two during the meeting and participated as a commissioner after the appointment.

#### **Introduction of Visitors**

Visitors introduced themselves during roll call.

#### **1. Approval of Agenda**

Walker requested that an item be added to the agenda to correct the amount previously approved in Resolution 2026-05. The Board discussed placing the item with the other resolution items.

Vice Chair Donnelly moved to approve the agenda as revised.

**Motion:** Approve the agenda as revised to include an administrative correction to Resolution 2026-05.

**Moved by:** Vice Chair Donnelly

**Second:** Treasurer Kelly

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes.

**Result:** Motion passed.

## **2. Discussion Items**

### **2.1 Reconsideration of Steve Elliot's Appointment to Board Position Two**

The Board reconsidered Elliot's appointment to Board Position Two. Vice Chair Donnelly moved to appoint Elliot to the Board. Chair West seconded the motion.

**Motion:** Appoint Elliot to Board Position Two.

**Moved by:** Vice Chair Donnelly

**Second:** Treasurer Kelly

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes.

**Result:** Motion passed.

Chair West welcomed Elliot to the Board.

### **Added Item — Administrative Correction to Resolution 2026-05**

Walker explained that Resolution 2026-05, approved at the prior meeting, had incorrectly stated a transfer amount of **\$10,000**. Walker stated that, after reviewing the calculations, the correct amount should have been **\$5,000**. Walker stated that the Board could make an administrative correction.

Chair West clarified that the proposed change was from \$10,000 to \$5,000. Vice Chair Donnelly moved to approve the correction.

**Motion:** Make an administrative correction to Resolution 2026-05 to change the transfer amount from \$10,000 to \$5,000.

**Moved by:** Vice Chair Donnelly

**Second:** Not clearly stated in the transcript.

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes; Commissioner Elliot, yes.

**Result:** Motion passed.

### **2.2 Resolution 2026-06 — Transfer Funds from Operating Contingency to Capital Outlay within the Sewer Fund**

Walker explained that the District had purchased a sewer flow meter costing just under \$2,000. Because the Sewer Fund Capital Outlay line item had been budgeted at \$1,000, Resolution 2026-06 would transfer \$1,000 from Operating Contingency to Capital Outlay within the Sewer Fund to cover the cost.

Treasurer Kelly moved to approve the resolution. Vice Chair Donnelly seconded.

**Motion:** Adopt Resolution 2026-06 transferring \$1,000 from Operating Contingency to Capital Outlay within the Sewer Fund.

**Moved by:** Treasurer Kelly

**Second:** Vice Chair Donnelly

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes; Commissioner Elliot, yes.

**Result:** Motion passed.

### **2.3 Resolution 2026-07 — Transfer Funds from Materials and Services in the General Fund to the EPA Rice Road Special Project Fund**

Walker explained that Resolution 2026-07 would transfer \$20,000 from General Fund Materials and Services to the EPA Rice Road Special Project Fund. Walker stated that the General Fund Materials and Services category was underspent and that the transfer was needed to provide spending authority for current project expenditures while the District awaited reimbursement.

Chair West noted that the District expected to be reimbursed. Chair West moved to approve the resolution, and Vice Chair Donnelly seconded.

**Motion:** Adopt Resolution 2026-07 transferring \$20,000 from Materials and Services in the General Fund to the EPA Rice Road Special Project Fund.

**Moved by:** Chair Kelly

**Second:** Vice Chair Donnelly

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes; Commissioner Elliot, yes.

**Result:** Motion passed.

### **2.4 Resolution 2026-08 — Transfer Funds from Materials and Services in the General Fund to the USDA ECWAG Special Project Fund**

Chair West summarized the ECWAG Intake Improvements project, explaining that the project concerns the District's water intake above the treatment plant and has been referred to informally as the "million dollar" emergency grant project.

Walker explained that Resolution 2026-08 was necessary because the District was working through a right-of-way issue and USDA had not yet been able to reimburse project expenses. The resolution would transfer \$6,000 of spending authority from General Fund Materials and Services to the USDA ECWAG Special Project Fund.

Vice Chair Donnelly stated that the expenses were reimbursable but that USDA funds were currently frozen until the District resolved the remaining right-of-way issue involving access across the Coos Bay Rail Line. Vice Chair Donnelly explained that the District had been unable to locate written proof of the right-of-way and that the rail line initially proposed a \$1,500 annual fee for an agreement. Vice Chair Donnelly stated that the District had involved legal counsel, sent a letter citing legal precedent based on long-term use, and was awaiting a written proposal from the rail line following a positive discussion with the rail line's chief executive.

Chair West stated that resolution of the issue could benefit not only the District but also other property owners or entities with longstanding crossings. Vice Chair Donnelly stated that the rail line's position appeared connected to its own need to document and secure liabilities related to federal grant funding. Vice Chair Donnelly emphasized the importance of resolving the issue quickly so the District could proceed to bidding and construction within the necessary project window.

Vice Chair Donnelly moved to approve the resolution.

**Motion:** Adopt Resolution 2026-08 transferring \$6,000 from Materials and Services in the General Fund to the USDA ECWAG Special Project Fund.

**Moved by:** Vice Chair Donnelly

**Second:** Treasurer Kelly

**Vote:** Chair West, yes; Vice Chair Donnelly, yes; Treasurer Kelly, yes; Commissioner Elliot, yes.

**Result:** Motion passed.

## **2.5 Work Session: Discussion on Moving Forward with Updating Operations Job Descriptions and Compensation Policies**

The Board held a work session regarding operations job descriptions, compensation policies, on-call compensation, training expectations, operator licensing, and operations documentation.

Vice Chair Donnelly stated that Walker and Vice Chair Donnelly had reached out in two directions: to the Bureau of Labor and Industries regarding compensation and on-call issues, and to Oregon Water Utilities Association regarding job descriptions. Vice Chair Donnelly explained that OAWU circuit rider Copley could assist with technical and operational issues, including job descriptions and how operators are used. Vice Chair Donnelly also identified HR Solutions, through SDAO, as another resource.

Vice Chair Donnelly stated that the work was time-consuming and suggested that Elliot take the lead because of his relevant background and willingness to assist. Elliot stated

that the issue needed to be detailed, descriptive, and well understood because it would affect the District beyond the immediate situation.

Chair West expressed concern that the issue had been pending for an extended period and stated that the District needed to prioritize the work. Ferkey stated that the issue dated back to November 2024, when he had submitted notice and the District had reached a compromise with a commitment to work on the issue. Chair West stated that she wanted regular progress updates and hoped the District could develop materials for review and possible Board action at a future meeting.

Walker suggested that he and Elliot could work on the issue and provide weekly updates to the Board, with additional meetings scheduled as needed for Board input. The Board discussed whether the issue should fall under the Administration Committee and whether Elliot should later be considered for a Board officer role.

Walker stated that he had spoken with Troy and that the District should ultimately run any proposed policies or job descriptions by legal counsel. Chair West agreed that the District should use available HR and technical resources and then have counsel review the final materials because of risk concerns.

Basurto offered to assist with the work and noted his existing connection with Copley. Basurto also asked the Board to consider him for the remaining vacant Board position. Chair West stated that Board policies should be reviewed and that it would be best practice to consider the appointment at a regular meeting. Walker stated that the matter would be placed on the next regular meeting agenda. Chair West also requested that notice of the possible appointment be included in a customer insert or similar communication if possible.

Ferkey provided information he had gathered regarding on-call compensation practices at other utilities. Ferkey stated that a Coos Bay Grade II operator receives three hours of pay per day while on call, is limited to one week of on-call duty per month, and receives compensation for call-outs. Ferkey also described other reported practices, including minimum call-out pay and time-and-a-half structures. Ferkey asked that this information be included in the meeting notes for future consideration.

Walker stated that the compensation figures would be helpful for budget planning, although a final policy likely would not be complete before the Budget Committee meeting. The Board discussed the need to understand legal requirements before making final policy decisions.

Ferkey stated that the District should consider the cost of replacing a licensed operator and noted that any replacement would need to satisfy requirements related to the District's

Direct Responsible Charge operator. Ferkey also discussed the District's current costs for sewer DRC services and stated that the District's current water DRC arrangement was likely well below market cost. Chair West stated that advancing staff licensing could reduce reliance on outside DRC services but that licensing expectations and compensation increases needed to be handled as part of job requirements and compensation policy rather than as separate contract payments.

Elliot stated that the policies should be designed not only for current employees but also for future operators. Chair West agreed and stated that the District needed realistic compensation and expectations that reduce risk and help retain or recruit operators.

The Board also discussed the need for operational documentation and training. Chair West stated that, after addressing compensation and job descriptions, she would like the District to work toward an operations manual and clear schedules for operational tasks. Elliot stated that there should be detailed written procedures that would allow an approved operator or DRC to understand and operate the system. Ferkey stated that the District has extensive equipment manuals, including a large skid manual, but not necessarily concise one-page procedures for routine tasks. Chair West stated that short, practical procedures would be useful in addition to the manufacturer manuals.

Vice Chair Donnelly stated that the District should move away from relying on secondhand verbal information and should instead obtain clear written direction regarding DRC restrictions, training protocols, and operational authority. Elliot agreed that written documentation is important. Walker stated that the District has prior protocol documentation, and the Board discussed the need to clarify who may perform which operational tasks and under what supervision.

Ferkey stated that he wanted to remain with the District long-term if the compensation and job structure issues were resolved, but that he did not want to continue indefinitely if the issues remained unresolved. Chair West stated that the work was not only for Ferkey personally but for the District and for whoever may serve in the role in the future.

The Board discussed the possibility of holding additional work sessions or weekly updates. No final schedule was set during the formal portion of the meeting.

No formal action was taken during the work session.

### **3. Public Comment**

Basurto expressed interest in being considered for the remaining vacant Board position and stated that he could assist with the operations job description and compensation work,

including through his connection with OAWU. Chair West and Walker stated that the matter would be placed on a future regular meeting agenda.

No additional public comment requiring Board action was recorded.

#### **4. Future Items**

Future items identified included:

The possible appointment of Basurto to the remaining vacant Board position at a future regular meeting.

Continued work on operations job descriptions, compensation policies, on-call compensation, training expectations, and legal review.

Development of clearer operations documentation, including practical written procedures for District equipment and operations.

Continued work to resolve the Coos Bay Rail Line right-of-way issue affecting USDA ECWAG reimbursement and project timing.

#### **5. Adjourn**

The formal adjournment time was not clearly stated in the transcript. Discussion continued near the end of the recording regarding possible future meeting times and scheduling constraints.



MAPLETON WATER DISTRICT  
TIMESHEET

EMPLOYEE: MATTHEW FERKEY

DATES: April 1st -15<sup>th</sup>, 2026

DATE:	TASK, ACTIVITIES AND PROJECTS:	HOURS		MILEAGE	
		WATER	SEWER	WATER	SEWER
1st	WTP 9:00-9:30, WTP 3:00-3:30.	1		8	
2nd					
3rd	Employee meeting 9:10-11:04; 12:30-1:00.	2.5			
4th					
5th					
6th	Check intake.	.5		4	
7th	Paperwork; check intake.	2		4	
8th	Check intake; remove meter at RV park.	1.5		4	
9th	Remote start skid; remote stop skid due to alarms.	1			
10th	Employee meeting; meter reading; shutoff notices.	5.5		27	
11th					
12th	Check intake; operations at WTP.	2		4	
13th					
14th					
15th	Remote start; alarm/remote stop; clean PRV and restart; remote stop.	1.5		4	
TOTAL:		17.5		55	









MAPLETON WATER DISTRICT  
TIMESHEET

EMPLOYEE: JORDAN WALKER

DATES: APRIL 1-15, 2026

DATE:	TASK, ACTIVITIES AND PROJECTS:	HOURS		MILEAGE	
		WATER	SEWER	WATER	SEWER
4/1	Trailer/tank/filter coordination; newsletter; trailer functioning confirmed; print bills.	7			
4/2	Timesheets; notice sent to Brian Smart/BR Hornung; end of month accounting; budget planning.	7.5			
4/3	EPA closeout reminder to Art; Rice Road invoices to EPA; RCAC follow up; staff notes; PFAS results forwarded; payroll; office hours; mail; payments; newsletter.	8			
4/4					
4/5					
4/6	Draft newsletter to Art; OAWU membership fee question re sewer connections; office hours; payments; mail.	8			
4/7	RCAC meeting confirmed/coordination; report/OHA update relayed; sample coordination; end of month accounting.	4			
4/8	Non-payment shutoff/payment arrangement coordination; sewer and trailer samples confirmed submitted; End of Month accounting.	5			
4/9	RCAC financial review attended; meeting-time update coordination; police report/insurance/public notice re bridge lights; staff meeting reminder; accounts payable.	6			
4/10	DSL signature pages sent; QA/QC template request to Florence; shutoff notices sent; board meeting details sent; SOP info follow up; office hours; mail; payments; accounts payable; OPB deposit	8.5		30	
4/11	USDA contract/signature package received and reviewed; EOM accounting.	1			
4/12	NEPA CatEx next steps.	1			
4/13	Electrician estimate request/photos for bridge lights; staff notes distributed; payment arrangement reply sent; mail; payments; office hours.	8			
4/14	SPWF supplement; application materials reviewed; budget review.	4			
4/15	Cemetery water response to Janice; reimbursement/funds transfer; account payable.	2			
TOTAL:		70		30	



MAPLETON WATER DISTRICT  
TIMESHEET

EMPLOYEE: JORDAN WALKER

DATES: APRIL 16-30, 2026

DATE:	TASK, ACTIVITIES AND PROJECTS:	HOURS		MILEAGE	
		WATER	SEWER	WATER	SEWER
4/16	Customer shutoff/payment coordination; unpaid invoice and overbudget account follow up; analytical lab report forwarded; Rice Road 60% review forwarded; office hours and payments; PWR seminar.	4			
4/17	Staff meeting; Rice Road 60% plan set printing/review coordination; SPWF invitation response; meeting information sent; timesheet review and corrections; accounts payable, OPB deposit, office hours.	8		30	
4/18	Draft agenda review; Grant Committee Report; staff timesheet follow up.	2			
4/19	Board meeting documents prepared/distributed; PRV/skid and shutoff issue monitoring.	2.5			
4/20	Timesheets submitted/reviewed; customer outstanding balance follow up; shutoff/read-log coordination; Verdantas WWFP site visit scheduled; budget worksheet and committee coordination; board meeting preparation/attendance; payroll; office hours; payments/mail.	8.5			
4/21	Sewer facility engineer visit coordination; shutoff and meter replacement coordination; sewer pump/power issue updates; lab report and sewer camera estimate follow up.	5			
4/22	Certification and loan payment schedule work; sewer camera estimate follow up; Lee account/payment arrangement correspondence; CBRL draft; MWD receipt; Customer meter lockout/key coordination.	4			
4/23	EPA grant payment request and extension letter; Budget Committee correspondence; Master Plan/Biz Oregon data; website lead response; Hach order; permit/affidavit coordination; document printing; chlorine purchase.	8			
4/24	Staff meeting; payroll tax follow up; Three Rivers/OREM trailer figures; 10934 Hwy 36 account follow up; operator job description/DRC questions; Hach/chemical order and water plant delivery coordination; mail/payments; flowmeter.	7.5			
4/25	Kamstrup/meter app updates for Coast Road and replacement meters; unread meter coordination.	2			
4/26	Three Rivers application timing/content coordination; RD 442-21 signature follow up; cemetery water/leak issue monitoring.	1.5			
4/27	EPA payment request follow up; negative account balance review; special meeting/work session scheduling and public-meeting notice review; Orchard lockout/tampering follow up; Water Storage Facility Improvements contract/scope routing and signed documents sent; permit and RD 442 forms follow up; mail payments; Sheriff's office follow-up;	8.5			
4/28	Special meeting packet and Zoom link; special meeting; demographic information for grant application; SHPO process notes; Coos Bay operator information; Hach shipment tracking; billing reports.	7.5			
4/29	OREM grant closeout guidance request; storage tank questions; sewer camera scoping firms; water trailer/parts ordering coordination; end-of-month figures for CPA; follow up.	4			
4/30	Three Rivers Foundation grant budget/content finalized and application submitted; project-team introduction; staff training notices reviewed; office supplies and final time follow up; OPB deposit.	8.5		30	
<b>TOTAL:</b>		<b>81.5</b>		<b>60</b>	

# Mapleton Water District

## Check Detail Report

April 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	CLEARED	AMOUNT
104 OPB Checking 0919 (Main)						
04/02/2026	Check	2029	MATTHEW FERKEY	MARCH MILEAGE (166 MI)	Cleared	-120.35
04/02/2026	Check	2029	MATTHEW FERKEY	MARCH MILEAGE (166 MI)		120.35
04/02/2026	Check	2030	CAMERON FORRETTE	MARCH MILEAGE (157 MI)	Cleared	-113.83
04/02/2026	Check	2030	CAMERON FORRETTE	MARCH MILEAGE WATER (30 MI)		21.75
04/02/2026	Check	2030	CAMERON FORRETTE	MARCH MILEAGE SEWER (127 MI)		92.08
04/02/2026	Check	2031	JORDAN WALKER	MARCH MILEAGE (90 MI)	Cleared	-65.25
04/02/2026	Check	2031	JORDAN WALKER	MARCH MILEAGE (90 MI)		65.25
04/02/2026	Expense			OPB LINE OF CREDIT FEE	Cleared	-175.00
04/02/2026	Expense			OPB LINE OF CREDIT FEE		175.00
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Pay Period: 03/16/2026-03/31/2026	Uncleared	-900.87
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Wages(Employer PFML Pick Up Contribution)		6.66
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Wages(Operations Wages)		1,110.00
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Employer Taxes		92.41
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Oregon PERS (MPAT)	Uncleared	67.00
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Federal Income Tax	Uncleared	0.00
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Social Security	Uncleared	69.23
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Social Security Employer	Uncleared	69.23
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Medicare	Uncleared	16.19
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	Medicare Employer	Uncleared	16.19
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	OR SUI Employer	Uncleared	0.00
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	OR Income Tax	Uncleared	61.92
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	OR Workers' Benefit Fund	Uncleared	0.33
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	OR Workers' Benefit Fund Employer	Uncleared	0.33
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	OR Statewide Transit Tax	Uncleared	1.12
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	OR Paid Family and Medical Leave EE	Uncleared	0.00
04/03/2026	Payroll Check	2026	Matthew A. Ferkey	OR Paid Family and Medical Leave ER	Uncleared	6.66
04/03/2026	Payroll Check	2028	Jordan M. Walker	Pay Period: 03/16/2026-03/31/2026	Uncleared	-1,436.42
04/03/2026	Payroll Check	2028	Jordan M. Walker	Wages(Employer PFML Pick Up Contribution)		11.91
04/03/2026	Payroll Check	2028	Jordan M. Walker	Wages(Administrative Wages)		1,985.63
04/03/2026	Payroll Check	2028	Jordan M. Walker	Employer Taxes		165.52
04/03/2026	Payroll Check	2028	Jordan M. Walker	Oregon PERS (MPAT)	Uncleared	119.85
04/03/2026	Payroll Check	2028	Jordan M. Walker	Federal Income Tax	Uncleared	148.87
04/03/2026	Payroll Check	2028	Jordan M. Walker	Social Security	Uncleared	123.85
04/03/2026	Payroll Check	2028	Jordan M. Walker	Social Security Employer	Uncleared	123.85
04/03/2026	Payroll Check	2028	Jordan M. Walker	Medicare	Uncleared	28.97
04/03/2026	Payroll Check	2028	Jordan M. Walker	Medicare Employer	Uncleared	28.97
04/03/2026	Payroll Check	2028	Jordan M. Walker	OR SUI Employer	Uncleared	0.00
04/03/2026	Payroll Check	2028	Jordan M. Walker	OR Income Tax	Uncleared	136.79
04/03/2026	Payroll Check	2028	Jordan M. Walker	OR Workers' Benefit Fund	Uncleared	0.79
04/03/2026	Payroll Check	2028	Jordan M. Walker	OR Workers' Benefit Fund Employer	Uncleared	0.79
04/03/2026	Payroll Check	2028	Jordan M. Walker	OR Statewide Transit Tax	Uncleared	2.00
04/03/2026	Payroll Check	2028	Jordan M. Walker	OR Paid Family and Medical Leave EE	Uncleared	0.00
04/03/2026	Payroll Check	2028	Jordan M. Walker	OR Paid Family and Medical Leave ER	Uncleared	11.91
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Pay Period: 03/16/2026-03/31/2026	Uncleared	-533.59
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Wages(Employer PFML Pick Up Contribution)		3.72
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Wages(Administrative Wages)		0.00
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Wages(Operations Wages)		157.25
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Wages(Sewer Wages)		462.50
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Employer Taxes		51.72

# Mapleton Water District

## Check Detail Report

April 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	CLEARED	AMOUNT
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Federal Income Tax	Uncleared	0.00
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Social Security	Uncleared	38.66
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Social Security Employer	Uncleared	38.66
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Medicare	Uncleared	9.04
04/03/2026	Payroll Check	2027	Cameron J. Forrette	Medicare Employer	Uncleared	9.04
04/03/2026	Payroll Check	2027	Cameron J. Forrette	OR SUI Employer	Uncleared	0.00
04/03/2026	Payroll Check	2027	Cameron J. Forrette	OR Income Tax	Uncleared	41.26
04/03/2026	Payroll Check	2027	Cameron J. Forrette	OR Workers' Benefit Fund	Uncleared	0.30
04/03/2026	Payroll Check	2027	Cameron J. Forrette	OR Workers' Benefit Fund Employer	Uncleared	0.30
04/03/2026	Payroll Check	2027	Cameron J. Forrette	OR Statewide Transit Tax	Uncleared	0.62
04/03/2026	Payroll Check	2027	Cameron J. Forrette	OR Paid Family and Medical Leave EE	Uncleared	0.00
04/03/2026	Payroll Check	2027	Cameron J. Forrette	OR Paid Family and Medical Leave ER	Uncleared	3.72
04/03/2026	Tax Payment		QuickBooks Payroll	Tax withdrawal	Cleared	-989.59
04/03/2026	Tax Payment		QuickBooks Payroll	Tax withdrawal	Uncleared	989.59
04/07/2026	Expense		NMI	ACH TRANSACTION FEES	Cleared	-53.33
04/07/2026	Expense		NMI	ACH TRANSACTION FEES		53.33
04/10/2026	Expense		Verizon	CELL/TABLET SERVICE	Cleared	-101.63
04/10/2026	Expense		Verizon	CELL/TABLET SERVICE		101.63
04/13/2026	Check	2032	OREGON ENVIRONMENTAL SOLUTIONS LLC	INVOICE# 0402 - MARCH 2026 SERVICES PER CONTRACT	Uncleared	-1,200.00
04/13/2026	Check	2032	OREGON ENVIRONMENTAL SOLUTIONS LLC	INVOICE# 0402 - MARCH 2026 SERVICES PER CONTRACT		1,200.00
04/13/2026	Check	2033	H2O SYSTEM ADMINISTRATORS, LLC	INVOICE# 2607	Cleared	-700.00
04/13/2026	Check	2033	H2O SYSTEM ADMINISTRATORS, LLC	INVOICE# 2607		700.00
04/13/2026	Check	2034	EMERALD POOL & PATIO	INVOICE# 689238-1, 691138-1	Cleared	-3,087.17
04/13/2026	Check	2034	EMERALD POOL & PATIO	INVOICE# 689238-1 - SODA ASH		1,014.96
04/13/2026	Check	2034	EMERALD POOL & PATIO	INVOICE# 691138-1 - SODA ASH		2,072.21
04/13/2026	Check	2035	ANALYTICAL LABORATORY GROUP	3/31/2026 STATEMENT BALANCE	Cleared	-1,125.00
04/13/2026	Check	2035	ANALYTICAL LABORATORY GROUP	INVOICE# 181566		107.00
04/13/2026	Check	2035	ANALYTICAL LABORATORY GROUP	INVOICE# 181836		116.00
04/13/2026	Check	2035	ANALYTICAL LABORATORY GROUP	INVOICE# 180838		461.00
04/13/2026	Check	2035	ANALYTICAL LABORATORY GROUP	INVOICE# 181170		441.00
04/13/2026	Check	2036	B.R. HORNUNG, CPA, PC	INVOICE# 3084	Cleared	-1,310.00
04/13/2026	Check	2036	B.R. HORNUNG, CPA, PC	INVOICE# 3084		1,200.00
04/13/2026	Check	2036	B.R. HORNUNG, CPA, PC	QUICKBOOKS SUBSCRIPTION		110.00

# Mapleton Water District

## Check Detail Report

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TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	CLEARED	AMOUNT
04/13/2026	Check	2041	CIVIL WEST ENGINEERING SERVICES, INC.	INVOICE# 251703, 251704, 251532, 251705	Cleared	-24,545.06
04/13/2026	Check	2041	CIVIL WEST ENGINEERING SERVICES, INC.	INVOICE# 251845 - FUNDING SUPPORT		539.00
04/13/2026	Check	2041	CIVIL WEST ENGINEERING SERVICES, INC.	INVOICE# 251705 - WASTEWATER FACILITY PLAN		4,891.75
04/13/2026	Check	2041	CIVIL WEST ENGINEERING SERVICES, INC.	INVOICE# 251847, 251739, 251456, 251230, 251035, 1008001 - RICE ROAD IMPROVEMENTS		19,114.31
04/13/2026	Check	2037	AMERICAN BUSINESS SOFTWARE	INVOICE# 146796, 146797	Cleared	-134.30
04/13/2026	Check	2037	AMERICAN BUSINESS SOFTWARE	INVOICE# 146796		89.00
04/13/2026	Check	2037	AMERICAN BUSINESS SOFTWARE	INVOICE# 146797		45.30
04/13/2026	Check	2038	OREGON ASSOCIATION OF WATER UTILITIES	MEMBERSHIP RENEWAL	Cleared	-220.15
04/13/2026	Check	2038	OREGON ASSOCIATION OF WATER UTILITIES	MEMBERSHIPT RENEWAL		85.00
04/13/2026	Check	2038	OREGON ASSOCIATION OF WATER UTILITIES	PER CONNECTION FEE (255 CONNECTIONS)		135.15
04/13/2026	Check	2039	SIUSLAW OUTREACH SERVICES	JAN - MAR 2026 MWDAF DONATIONS	Cleared	-170.80
04/13/2026	Check	2039	SIUSLAW OUTREACH SERVICES	JAN - MAR 2026 MWDAF DONATIONS		110.40
04/13/2026	Check	2039	SIUSLAW OUTREACH SERVICES	MARCH 2026 MATCHING DONATION		-60.40
04/13/2026	Check	2040	CENTRAL LINCOLN PUD	ACCT# *****5000, 247985001, 247985006, 247985008, 247985003, 247985007	Cleared	-2,002.31
04/13/2026	Check	2040	CENTRAL LINCOLN PUD	ACCT# *****5000		1,094.26
04/13/2026	Check	2040	CENTRAL LINCOLN PUD	ACCT# *****5001		125.53
04/13/2026	Check	2040	CENTRAL LINCOLN PUD	ACCT# *****5003		32.00
04/13/2026	Check	2040	CENTRAL LINCOLN PUD	ACCT# *****5006		530.58
04/13/2026	Check	2040	CENTRAL LINCOLN PUD	ACCT# *****5007		32.00
04/13/2026	Check	2040	CENTRAL LINCOLN PUD	SEWER - ACCT# *****5008		187.94
04/14/2026	Expense		STARLINK	WTP INTERNET	Cleared	-50.00
04/14/2026	Expense		STARLINK	WTP INTERNET		50.00
04/14/2026	Expense		HYAK	PURCHASE 04-13 PY *Hyak 541-9025 POINT OF SALE DEBIT PURCHASE 04-13 PY *Hyak 541-9025101, OR VNT 3838	Cleared	-258.06
04/14/2026	Expense		HYAK	PURCHASE 04-13 PY *Hyak 541-9025 POINT OF SALE DEBIT PURCHASE 04-13 PY *Hyak 541-9025101, OR VNT 3838		118.00

# Mapleton Water District

## Check Detail Report

April 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	CLEARED	AMOUNT
04/14/2026	Expense		HYAK	PURCHASE 04-13 PY *Hyak 541-9025 POINT OF SALE DEBIT PURCHASE 04-13 PY *Hyak 541-9025101, OR VNT 3838		140.06
04/16/2026	Expense		DIAMOND MAPS	MONTHLY FEE	Cleared	-20.00
04/16/2026	Expense		DIAMOND MAPS	MONTHLY FEE		20.00
04/17/2026	Check	2042	LANE COUNTY PUBLIC WORKS	INVOICE# PWA00012778 - RIVERVIEW CULVERT RELOCATION	Cleared	-
04/17/2026	Check	2042	LANE COUNTY PUBLIC WORKS	INVOICE# PWA00012778 - RIVERVIEW CULVERT RELOCATION		40,000.00
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Pay Period: 03/16/2026-04/15/2026	Uncleared	-799.20
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Wages(Employer PFML Pick Up Contribution)		8.50
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Wages(Wage Dispute)		1,416.67
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Employer Taxes		117.53
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Child Support	Uncleared	430.00
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Oregon PERS (MPAT)	Uncleared	85.51
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Federal Income Tax	Uncleared	0.00
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Social Security	Uncleared	88.36
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Social Security Employer	Uncleared	88.36
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Medicare	Uncleared	20.67
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	Medicare Employer	Uncleared	20.67
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	OR SUI Employer	Uncleared	0.00
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	OR Income Tax	Uncleared	0.00
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	OR Statewide Transit Tax	Uncleared	1.43
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	OR Paid Family and Medical Leave EE	Uncleared	0.00
04/20/2026	Payroll Check	2046	Joseph Rochon (Ee)	OR Paid Family and Medical Leave ER	Uncleared	8.50
04/20/2026	Payroll Check	2047	Jordan M. Walker	Pay Period: 04/01/2026-04/15/2026	Uncleared	-1,161.47
04/20/2026	Payroll Check	2047	Jordan M. Walker	Wages(Employer PFML Pick Up Contribution)		9.45
04/20/2026	Payroll Check	2047	Jordan M. Walker	Wages(Administrative Wages)		1,575.00
04/20/2026	Payroll Check	2047	Jordan M. Walker	Employer Taxes		131.28
04/20/2026	Payroll Check	2047	Jordan M. Walker	Oregon PERS (MPAT)	Uncleared	95.07
04/20/2026	Payroll Check	2047	Jordan M. Walker	Federal Income Tax	Uncleared	99.30
04/20/2026	Payroll Check	2047	Jordan M. Walker	Social Security	Uncleared	98.23
04/20/2026	Payroll Check	2047	Jordan M. Walker	Social Security Employer	Uncleared	98.23
04/20/2026	Payroll Check	2047	Jordan M. Walker	Medicare	Uncleared	22.97
04/20/2026	Payroll Check	2047	Jordan M. Walker	Medicare Employer	Uncleared	22.97
04/20/2026	Payroll Check	2047	Jordan M. Walker	OR SUI Employer	Uncleared	0.00
04/20/2026	Payroll Check	2047	Jordan M. Walker	OR Income Tax	Uncleared	105.20
04/20/2026	Payroll Check	2047	Jordan M. Walker	OR Workers' Benefit Fund	Uncleared	0.63
04/20/2026	Payroll Check	2047	Jordan M. Walker	OR Workers' Benefit Fund Employer	Uncleared	0.63
04/20/2026	Payroll Check	2047	Jordan M. Walker	OR Statewide Transit Tax	Uncleared	1.58
04/20/2026	Payroll Check	2047	Jordan M. Walker	OR Paid Family and Medical Leave EE	Uncleared	0.00
04/20/2026	Payroll Check	2047	Jordan M. Walker	OR Paid Family and Medical Leave ER	Uncleared	9.45
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Pay Period: 04/01/2026-04/15/2026	Uncleared	-430.98
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Wages(Employer PFML Pick Up Contribution)		3.15
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Wages(Operations Wages)		525.00
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Employer Taxes		43.72
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Oregon PERS (MPAT)	Uncleared	31.69
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Federal Income Tax	Uncleared	0.00
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Social Security	Uncleared	32.75
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Social Security Employer	Uncleared	32.75
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Medicare	Uncleared	7.66
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	Medicare Employer	Uncleared	7.66
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	OR SUI Employer	Uncleared	0.00
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	OR Income Tax	Uncleared	24.38

# Mapleton Water District

## Check Detail Report

April 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	CLEARED	AMOUNT
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	OR Workers' Benefit Fund	Uncleared	0.16
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	OR Workers' Benefit Fund Employer	Uncleared	0.16
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	OR Statewide Transit Tax	Uncleared	0.53
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	OR Paid Family and Medical Leave EE	Uncleared	0.00
04/20/2026	Payroll Check	2044	Matthew A. Ferkey	OR Paid Family and Medical Leave ER	Uncleared	3.15
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Pay Period: 04/01/2026-04/15/2026	Uncleared	-525.81
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Wages(Employer PFML Pick Up Contribution)		3.66
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Wages(Administrative Wages)		0.00
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Wages(Operations Wages)		157.25
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Wages(Sewer Wages)		453.25
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Employer Taxes		50.94
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Federal Income Tax	Uncleared	0.00
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Social Security	Uncleared	38.08
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Social Security Employer	Uncleared	38.08
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Medicare	Uncleared	8.90
04/20/2026	Payroll Check	2045	Cameron J. Forrette	Medicare Employer	Uncleared	8.90
04/20/2026	Payroll Check	2045	Cameron J. Forrette	OR SUI Employer	Uncleared	0.00
04/20/2026	Payroll Check	2045	Cameron J. Forrette	OR Income Tax	Uncleared	40.46
04/20/2026	Payroll Check	2045	Cameron J. Forrette	OR Workers' Benefit Fund	Uncleared	0.30
04/20/2026	Payroll Check	2045	Cameron J. Forrette	OR Workers' Benefit Fund Employer	Uncleared	0.30
04/20/2026	Payroll Check	2045	Cameron J. Forrette	OR Statewide Transit Tax	Uncleared	0.61
04/20/2026	Payroll Check	2045	Cameron J. Forrette	OR Paid Family and Medical Leave EE	Uncleared	0.00
04/20/2026	Payroll Check	2045	Cameron J. Forrette	OR Paid Family and Medical Leave ER	Uncleared	3.66
04/20/2026	Expense		USPS	POSTAGE	Cleared	-179.90
04/20/2026	Expense		USPS	POSTAGE		179.90
04/21/2026	Tax Payment		QuickBooks Payroll	Tax withdrawal	Cleared	-935.67
04/21/2026	Tax Payment		QuickBooks Payroll	Tax withdrawal	Uncleared	935.67
04/22/2026	Expense		Adobe	ADOBE SUBSCRIPTION	Cleared	-347.76
04/22/2026	Expense		Adobe	ADOBE SUBSCRIPTION		347.76
04/23/2026	Expense		Amazon	PRINTER INK/PAINTERS TAPE FOR DOORHANGERS	Cleared	-233.36
04/23/2026	Expense		Amazon	PRINTER INK/PAINTERS TAPE FOR DOORHANGERS		233.36
04/27/2026	Expense		BUCKS SANITARY SERVICE	PURCHASE 04-24 BUCKS SANITARY SE POINT OF SALE DEBIT PURCHASE 04-24 BUCKS SANITARY SERVICE 541-3423905, OR VNT 3838	Cleared	-119.70
04/27/2026	Expense		BUCKS SANITARY SERVICE	PURCHASE 04-24 BUCKS SANITARY SE POINT OF SALE DEBIT PURCHASE 04-24 BUCKS SANITARY SERVICE 541-3423905, OR VNT 3838		119.70
04/27/2026	Expense		IRRIGATION KING	FLOWMETER FOR STP	Cleared	-1,930.08
04/27/2026	Expense		IRRIGATION KING	FLOWMETER FOR STP	Uncleared	1,930.08
04/27/2026	Expense		OREGON PERS (FYE26)	EMPLOYER CONTRB MAPLETON WATER D ACH WITHDRAWAL EMPLOYER CONTRB MAPLETON WATER DISTRIC ACH DEBIT PERS CNTRB 02597	Cleared	-399.12
04/27/2026	Expense		OREGON PERS (FYE26)	EMPLOYER CONTRB MAPLETON WATER D ACH WITHDRAWAL EMPLOYER CONTRB MAPLETON WATER DISTRIC ACH DEBIT PERS CNTRB 02597		399.12
04/27/2026	Expense		OREGON PERS (FYE26)	EMPLOYER CONTRB MAPLETON WATER D ACH WITHDRAWAL EMPLOYER CONTRB MAPLETON WATER DISTRIC ACH DEBIT PERS CNTRB 02597	Cleared	-1,456.11
04/27/2026	Expense		OREGON PERS (FYE26)	EMPLOYER CONTRB MAPLETON WATER D ACH WITHDRAWAL EMPLOYER CONTRB MAPLETON WATER DISTRIC ACH DEBIT PERS CNTRB 02597		1,456.11
04/29/2026	Expense		Ebay	PH BUFFER SOLUTION	Cleared	-153.13
04/29/2026	Expense		Ebay	PH BUFFER SOLUTION		153.13

# Mapleton Water District

## Check Detail Report

April 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	CLEARED	AMOUNT
04/29/2026	Expense		LANE COUNTY PUBLIC WORKS	PURCHASE 04-28 PUBLIC WORKS LAND POINT OF SALE DEBIT PURCHASE 04-28 PUBLIC WORKS LAND MANG 541-6823656, OR VNT 3838	Cleared	-182.24
04/29/2026	Expense		LANE COUNTY PUBLIC WORKS	PURCHASE 04-28 PUBLIC WORKS LAND POINT OF SALE DEBIT PURCHASE 04-28 PUBLIC WORKS LAND MANG 541-6823656, OR VNT 3838	Uncleared	182.24
100 OPB Checking 1559						
04/17/2026	Check	1003	CIVIL WEST ENGINEERING SERVICES, INC.	INVOICE# 251846 - ECWAG IMPROVEMENTS	Cleared	-3,848.00
04/17/2026	Check	1003	CIVIL WEST ENGINEERING SERVICES, INC.	INVOICE# 251846 - ECWAG IMPROVEMENTS		3,848.00